



HCF GALA AUCTION DONATION FORM



Description &
Retail Value of
Donated Item

- **Description & Retail Value of Donated Item:**

RETAIL VALUE:



Donating
Organization
Information

- **Donating Organization Name (for Gala Donor List & Tax Letter):**

CONTACT NAME:

TITLE:

ADDRESS:

CITY/STATE/ZIP:

EMAIL:

PHONE:



Shipping Deadline
+ Instructions

- **Shipping Deadline:** Please ship to the address below by
MONDAY, FEBRUARY 11, 2019.

Ray Nealon
International Housewares Association
6400 Shafer Court, Suite 650
Rosemont, IL 60018
HCF GALA AUCTION: (Contents of Box)



Form Completion

- **Please complete and email this form** to Ray Nealon at
ray@greencastleproductions.com

**Please attach a high resolution image of the item in JPEG format.
Recommended resolution of 800 x 600 pixels at 300dpi.**