

**McCormick Place Exhibitor Guaranteed Parking Order Form**



**Lot A (also known as Martin Luther King Self Park / MLK)**  
Preferred lot for exhibits in the North, South and West Buildings  
Location: 2301 South Prairie Avenue, Chicago Il. 60616  
60616  
Phone: (312) 567-8360  
Fax: (312) 567-8361  
Height Restrictions: Clearance 8' 0"  
**Overnight parking is not permitted**

**Lot C (also known as Lakeside Center / Underground Garage)**  
Preferred lot for exhibits in the East Building  
Location: 2301 S Lake Shore Drive, Chicago IL.  
Phone: (312) 567-8152  
Fax: (312) 567-8170  
Height Restrictions: Clearance 6' 4"  
**Overnight parking is not permitted**

- A limited number of guaranteed parking spaces are available to exhibitors in both Lots A and C by advance order of an Exhibitor Parking Permit.
- This permit allows access to the garages with in-and-out privileges. Spaces are unassigned and available on a self-park basis. Parking spaces are guaranteed even if lots fill to capacity.
- Spaces can be reserved for move-in, move-out and show days. The minimum number of days reserved must be equal to the total number of show days of the event.
- Exhibitor Parking Permits are available at a rate of \$23.75 per day (rates subject to change without notice). Permits will be mailed via USPS to the address indicated on this form.
- Please complete this form and return it with your advance payment no later than **14 days prior to the first move-in day of the event**. Permits are not sold during the event. For more information, contact Lot A or Lot C directly.

**Reservation and Cost Calculation:**

1. Check one:  Lot A     Lot C
2. Enter the total number of Exhibitor Parking Permits required \_\_\_\_\_
3. Enter the total number of move-in, move-out and show \_\_\_\_\_
4. Multiply lines 2 and 3, enter the total \_\_\_\_\_ x \$23.75 = \$ \_\_\_\_\_ **(Total Amount Due)**

If paying by credit card, fill-out information at bottom of form. If paying by check, make payable to **Standard Parking Corporation** and mail form with check to:

Standard Parking  
Attn: Exhibitor Parking Permits  
600 East Grand Avenue  
Chicago, Illinois 60611

**Please submit the Parking Form and Payment to Standard Parking. Do not submit this form to FOCUS One.**

**Event/Dates:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Company/Exhibitor:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip/Country:** \_\_\_\_\_

**Phone/Fax/Email:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

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**Credit Card Type:** Amex \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_ Other \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Print Name as it appears on Credit Card** \_\_\_\_\_

*For Office Use Only – Detach credit card information once the data has been used to process the transaction. This portion of the form must be immediately destroyed/shredded.*